



Professional Summary

Reliable project manager ready to take on challenges using problem-solving and task prioritization skills to help team succeed. Focused fiction writer delivers consistent and professional work for every assignment. Offers 15+ years in creative industry environments and top-notch abilities in character development and world-building. Trained formally in film, skills utilized in television and comics. Dependable employee seeking opportunity to expand skills and contribute to company success. Considered hardworking, ethical and detail-oriented.

Skills

- Project Management
- Teamwork & Collaboration
- Adaptability & Flexibility
- Scriptwriting
- World-Building
- Strong Dialogue

Experience

Comic Book Publisher & Writer

January 2015 - Current

Tales Beyond, New York, NY

- Writer on various titles; Published titles include: "Wardens of the Veil", "Teddies", "The Corrupted", "CF-1", "Ragnarok Come" & "Runt"
- Extensive experience hiring and managing local & international artists & contractors
- Creative tasks include writing, lettering & book design
- Production tasks include scheduling, budgeting, event/convention planning, retail sales, web design & SEO

Director of Curriculum, Managing Instructor & Tribeca Head Instructor

March 2008 - Current

MMA Management, New York, NY

- Researched & developed (2) 600+ page manuals of daily lesson plans (2011 & 2019) for all programs, creating a higher retention rate among students & mentored instructors, growing the company from 3 to 6 New York City locations (pre-Covid)
- Current home location (Tribeca) has seen consistent record annual revenues under my management
- Social media content contributor
- Created *Youtube* & *Patreon* content for virtual learning experiences & developed internal instructor training videos

Project Manager & Editor

January 2021 - September 2021

Comic Book School

- Led the follow-up to the award-winning comic book anthology from Buddy Scalera's Comic Book School, "Creator Connections", with "Creator Connections: Panel Two" (2021)
- Prepared overall project plan and controlled delivery of individual elements
- Managed 18 teams of writers & artists, including scheduling, editing & book layout design

Production Assistant

January 2007 - December 2010

Freelance, NYC, LA, Boston

- Assisted with set construction & dismantling for various film, television & commercial productions
- Conducted research to support creative decisions in pre-production meetings
- Managed inventory of all equipment, props & materials needed for production shoots
- Facilitated communications between different departments on set during production
- Reviewed scripts, providing feedback to writers as needed based on director's vision
- Experience in all departments of production: Office, Art Dept, Set, Grip, Camera, Post-Prod, Editing, Truck

Education

Bachelor of Fine Arts: Film

June 2006

Syracuse University, Syracuse, NY

- Studied experimental documentary video abroad at Film and TV Academy of Performing Arts (FAMU) in Prague, Czech Republic post-grad

Awards

- **Indie Comix of the Year**, *ICCA Fandom Bubble Awards*, Horror Comic Writer; "Teddies #1" **2022**
- **Best Short Story**, *ICCA Fandom Bubble Awards*, Horror Comic Writer; "The Corrupted: Assassins in a Tavern" **2022**
- **Best Short Story**, *Independent Creator Awards*, Horror Comic Writer; "Ragnarok Come: No Shelter" **2021**
- **Best Anthology**, *Independent Creator Awards*, Comic Book School Creator Connections: Panel One contributing writer; "Ragnarok Come" & "Teddies: Chapter 2" **2021**
- **Best Camp in Manhattan**, *Bethpage Best of the City*, MMA Tribeca Head Instructor & Floor Manager **2023**
- **Best Martial Arts in Manhattan**, *Bethpage Best of the City*, MMA Tribeca Head Instructor & Floor Manager **2023 & 2022**